

The Senator for Children and Education  
Rembertiring 8-12. 28195 Bremen

Information provided  
the Cito team

Room 315

Contact telephone: 0421 361  
10100

Mon and Wed: 10:30 am - 12:00  
pm

Mon and Tue: 2:00 pm - 3:30 pm

Fax: 0421 496 2520

E-mail contact:  
Sprachstand@bildung.bremen.de

My sign: 20-7  
(please specify when answering)

Identification number (ID): «ID»

Bremen, March 2019

## Language assessment one year before enrolment

Dear parents,

**We this letter, we are notifying you of the date for your child's language assessment.** The Cito language test, taken one year prior to enrolment, is used to determine whether a child needs additional support in language development. Participation in the language assessment is mandatory (Bremer Schulgesetz § 36, paragraph 1).

I have therefore reserved a test date at

**Elementary school:** *Name, place*

**on:** *date*

**at:** *Time*

for your child. It takes about 25 minutes to complete the Cito language test. The kids can take a break at any time. For this reason, please allow a bit more time to accompany your child.

In urgent cases, it is possible to postpone this appointment by phone.

**The result of the Cito language test will be communicated to you in writing.** The result of the Cito language test has no influence on the registration at the school. If there is a need for support from your child, it will receive language support free of charge.

On the reverse side of the cover letter, you will find further information on the transfer of results to the day-care centre and on the language diagnostic findings as an alternative to the Cito language test.

Yours sincerely

p.p.  
signed Lena Hochstein

## LEGAL APPEAL

An appeal may be made against this decision within one month of notification to the Administrative Court of the Free Hanseatic City of Bremen (Am Wall 198, 28195 Bremen) in writing or to the transcript of the clerk of the registry office.

### What alternative is there to the Cito language test?

It is possible to replace the participation in the Cito language test by providing language diagnostic findings. You must apply for this opportunity with the Senator for Children and Education. The costs are borne by you. Further information can be found on the homepage of the Senator for Children and Education ([www.bildung.bremen.de](http://www.bildung.bremen.de) → frequently searched → Cito language test) or you can call the hotline (0421 10100).

The language diagnostic findings must be submitted to the Senator for Children and Education, Rembertiring 8-12, 28195 Bremen, **by April 30, 2019** for examination.

### Transfer of results to the day care centre

Since the language support takes place in the day-care centre, this requires the result for the organisation of the support groups and for the planning of child-appropriate support measures. For this reason, the result is transmitted to the day-care centre by the Senator for Children and Education.

If you do not wish the results to be sent to the day-care centre for your child, you can reject them in writing. There is no disadvantage if you do not consent to this.

**Please send this form at the latest by 30.04.2019**

to the  
Senator for Children and Education  
Rembertiring 8-12  
28195 Bremen  
Keyword: Cito

✂

### REFUSAL OF RESULTS NOTIFICATION

**I hereby refuse permission for the senator for children and education to notify my child's kindergarten of their 2019 language assessment results**

**"first name" «Name» (ID of the child: "ID") from.**

**Place, date**

**Signature of guardian(s)\***

\* I have the authority to sign this notice on behalf of both of our child's guardians.